

Much Woolton

PTA Minutes



Date:	17 th January 2017
Present:	Peter Bradshawe, Mr White, Dave McNicholl, Emma Skyner-Andrews, Johanne Gormley, Ben Smith and Phil Clarey
Apologies:	Kenny Jones, Sarah Nocetti-Haworth, Nicola Matthews, Michele Woodward, Lisa Walsh, Kate Martinez and Sarah McClements

Area	Discussion	Action	Person responsible
Attendance / Apologies	Thanks for the prompt attendance and to those who forwarded their apologies in advance.	N/A	N/A
Notes from previous meetings	All notes were related to the Christmas Fair. All actions met	N/A	N/A
Feedback from the Christmas Fair and Film Nights	<p>Film Nights</p> <ul style="list-style-type: none"> • Thanks given to the staff and PTA. • Parents have expressed how pleased they were and how much their children enjoyed the Film Nights. • Excellent organisation during student pick-up, thanks to staff. • £1,556.36 revenue, excellent figure raised. Profit figures, to be confirmed soon. <p>Christmas Fair</p> <ul style="list-style-type: none"> • Mr White was pleased with how well organised the Fair was. • Thank you to the Friday night helpers for organisation. It made Saturday morning preparation much easier. • £2,724.00 revenue figure. Some sound investments were made for the event itself which will be used in the Fairs to come. Profit was a little over £2,000.00. Awaiting final reconciliation before exact figures can be confirmed. 	<p>Money to be counted COMPLETE</p>	Kenny
Early Spring Evening event in School Hall	<p>Current Ideas</p> <ul style="list-style-type: none"> • Quiz night • Beer and Gin tasting • Sportsman's Dinner • Bongo Bingo 		

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	<ul style="list-style-type: none"> • It was agreed that the event that could currently be supported by the PTA would be a quiz. We would like to use some of the students prior to the event to be filmed answering questions for one of the rounds to create something similar to the TV show <i>Are You Smarter Than a Ten Year Old?</i> • The event will be for parents and a fun, 'big quiz' format. • Discussed suitable dates to allow for organisation and marketing. This event has been scheduled to take place on Friday 24th March <p>Structure of event</p> <ul style="list-style-type: none"> • 7:30pm arrival for an 8pm start • Approximately 11pm finish • Quiz, food, raffle, DJ music <p>Basic Costings</p> <ul style="list-style-type: none"> • £7.50 per person. This includes an alcoholic or non-alcoholic drink on arrival and meal of curry and rice <p>Marketing</p> <ul style="list-style-type: none"> • Advertise through Parent Mail and PTA website. Advertise to parents first and then open out to members of St Mary's Church after half term. • Advertisement banner • Ticket printing • Raffle Prizes • Sell tickets at the end of two school days on the school yard. Table will be set up. • Emma suggested offering two free tickets to the quiz to all the businesses who donated raffle prizes for the Christmas Fair. 	<p>Speak to Robbie re: drinks supplies and license.</p> <p>Ask Brenda to do a curry</p> <p>Get price</p> <p>Speak to Nicky</p> <p>Speak to Nicola. Ask Nicola for ideas/ to co-ordinate</p> <p>Co-ordinate this and ask parents to volunteer with this. It was suggested to ask Robbie.</p> <p>Get a list of the donators</p>	<p>Peter</p> <p>Mr White</p> <p>Dave</p> <p>Peter</p> <p>Peter</p> <p>Emma</p> <p>Jo G</p>
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	<ul style="list-style-type: none"> Update on marketing in a few weeks 	Create a letter of invitation to offer the free tickets	Peter Ben
Garden Spring Project	<p>Update on objective and approach</p> <ul style="list-style-type: none"> Replenish the garden space on entry to the school play ground Anticipated this will be a school community project <p>Resources, research and funding</p> <ul style="list-style-type: none"> Use some PTA funding Those parents who have volunteered will be asked if they wish to support with research. Both parents have experience in ground work and landscaping <p>Marketing – donations of time/equipment/materials</p> <ul style="list-style-type: none"> Only 2 volunteers from the pool of school parents so far 	<p>Approach staff to enquire about their vision and needs. Then to meet with the 2 parent volunteers to discuss further and gain knowledge and expertise.</p> <p>Ask for help from parents again on Parent mail</p>	Mr White Mr white
Easter Films	<p>Location Discussed advantages and disadvantages of having it in the school and Woolton Cinema. It was agreed that the cinema would be a better venue.</p> <p>Confirm dates</p> <ul style="list-style-type: none"> Provisionally book for 2 nights but may only need 1 night. Dates to be confirmed once we have come to an agreement with the cinema. 	Approach cinema about costing and availability	Dave Peter
Website	<p>Feedback from members on the website</p> <ul style="list-style-type: none"> Peter thanks members for their photographs for the website The PTA members felt that it was welcoming and informative Dave asked if Parent Mail could issue a link to marketing information on the PTA website. Mr White said this was possible 		Mr White

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	<p>Funding request form</p> <ul style="list-style-type: none"> Attention was drawn to the Funding Request form which Peter created for staff. Staff will complete and give to Mr White to make requests for funding for projects. 		
<p>Confirm Remaining Events and Dates</p>	<p>Family Picnic This was suggested as an event later in the year. Feasibility and interest to be discussed at a later date.</p> <p>Summer Fair confirmed for Saturday 24th June</p> <p>School Discos on Monday 3rd and Tuesday 4th July</p> <p>Year 6 Prom – date changed to Friday 7th July Emma suggested asking if any Year 6 parents would like to be involved in the planning and organisation of the Prom.</p>	<p>Mr White to ask the Year 6 teachers to approach parents to ask if they wish to support.</p>	<p>Mr White</p>
<p>PTA Meeting Dates for remainder of 2017</p>	<p>Wednesday 15th February Tuesday 21st March Wednesday 26th April Wednesday 17th May Tuesday 13th June Friday 7th July (end of year celebration of achievements)</p> <p>Location TBC</p>		
<p>AOB</p>	<p>Venue to be confirmed for the next PTA meeting on Wednesday 15th February</p>	<p>Organise location</p>	<p>Peter</p>