



Much Woolton Catholic Primary School

Minutes of the School Governing Body Meeting

Held on Tuesday 19th May 2020 at 18.30pm via Zoom

Present:

- Matthew White – Executive Headteacher**
- Miss M Wilson – Acting Headteacher**
- Mrs C Chapman – Co Chair of Governors**
- Mrs E Skyner-Andrews – Co Chair of Governors**
- Mrs C Higgins – Vice Chair of Governors**
- Mrs M Monkhouse – Foundation Governor**
- Mr J Carson – Foundation Governor**
- Mrs M Mc Donald – Foundation Governor**
- Mr H Winik – LA Governor**
- Ms A Hughes – Foundation Governor**
- Mrs H Bradshawe – Parent Governor**

Apologies: No Apologies

Clerk: Mrs H Bradshawe

| No | Item | Action |
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| 1 | <p>Opening Prayer and Welcome</p> <p>Mrs Skyner-Andrews welcomed everyone to the meeting, and opened the meeting with a prayer.</p> <p>Mrs C Chapman officially appointed Mr H Winik and Ms A Hughes as governors for the school. This was agreed by all parties present.</p> | |
| 2 | <p>Reopening of School</p> <p>Mr M White gave an overview of the operation of the school staff during the current COVID lockdown period. Staff have been utilised across</p> | |

Hunts Cross Primary, Dovedale Primary and St Ambrose RC Primary. Staff have provided support to pupils and parents with learning packs and phone calls. Mrs Reagan has organised the delivery of food vouchers to parents in need. Governors have been kept up to date through the GovernorHub.

Within the announcement of the schools opening by the Government from the 1st June 2020, LCC have provided a booklet for primary heads to work through to ensure the safe opening of the school. The school will be open for Key Workers children from 9.00am until 3.30pm. The children will be put into 'bubbles' of 7 or 8 and will be kept in those groups for the remainder of the week. The school has a maximum capacity of 100 children to be reviewed with current staffing on a regular basis. Children will only be accepted into school for the week if they turn up on the 1st June to ensure the safety of the 'bubble' system in operation for both pupil and staff member. The school is to be organised in a one-way system to ensure the 2m social distance strategy is in place. Only on way to school and on way home from school could there be potential 'mixing', this is the responsibility of parents to ensure they maintain a social distance.

Governor Question: What if Key Workers only need part of the week due to being part time? Would that help with school numbers?

Response: Not at present, need to ensure the 'bubble' system works effectively which is put into place on first day, then the children and staff will know what to do for the week. If numbers are constantly changing then the system to maintain social distance will not work effectively.

Governor Question: Are parents being made aware of the process with school opening and the system put in place?

Response: Yes parents are being kept up to date on a daily basis through parent mail and twitter. An information booklet is being written to send to parents of how the system will work. Surveys have been sent to obtain parents opinions on whether the children will return to school and asking which key worker parents will be sending their children to school. This will ensure effective 'bubbles' are set up for the needs of the children.

Governor Question: What about the support staff? Hygiene within the school has to be paramount to ensure safety as there is an unquantified risk with children potentially spreading COVID19 to adults, this puts the school in a compromising position.

Response: We have one member of the kitchen staff and support from Food For Thought. Rotas may be required for lunch / cleaning staff. Teachers may need to cover lunch duties and PPA time for other teachers. Currently working on this. The unions and LCC are raising issues of safety with the government and the school await further information.

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| | <p>Governor Question: Will home-schooling continue in parallel with children in school?</p> <p>Response: Encouraging staff to take a mental health first approach as staff do not know what children have experienced at home. This has been explained to parents through the 'SWAN' approach. Curriculum leads are looking at putting learning packs together for all children. Gaps in children's learning will not be assessed until all children are back in the school system. If schools are to be fully opened in the summer term then it can be done then, however if not it would be completed in the new school year and gaps can be plugged where possible.</p> <p>All Governors were in agreement with how the school will operate, and thanked all staff for their diligence and hard work in the difficult situation.</p> <p>Staff running afterschool club have asked if it is possible to open. Mr M White asked if the governors were in agreement that afterschool club and breakfast club are to be kept closed currently. All governors were in agreement.</p> | |
| 3 | <p>Transition Days</p> <p>Talks are in place for Secondary Schools to undertake virtual transition days. The Secondary Schools will notify the new parents if this is taking place.</p> <p>Mrs P Reagan and Mrs C Doherty are to assess whether the school can do a virtual tour for the new early years intake for September 2020.</p> | |
| 4 | <p>Reception intake 2020</p> <p>Reception intake for September 2020 was until today 60, with one withdrawal today. The school has 3 appeals in process and a waiting list for pupils to attend.</p> | |
| 5 | <p>Date of Next Meeting</p> <p>18th June 2020 via Zoom at 18.30pm</p> | |
| 6 | <p>Reserved matters</p> <p>There were no reserved minute matters to discuss.</p> | |

Mrs C Chapman and Mrs E Skyner-Andrews thanked everyone for attending the meeting.

The meeting closed at 19.30pm.